



EMPIRE TITLE OF COLORADO SPRINGS  
 5755 MARK DABLING BLVD. SUITE 110  
 COLORADO SPRINGS, CO 80919

**CLOSING INFORMATION SHEET**

CLOSER: \_\_\_\_\_ PHONE#884-5300 FAX#884-5304

PROPERTY ADDRESS: \_\_\_\_\_

SALES PRICE: \_\_\_\_\_ EARNEST MONEY: \_\_\_\_\_

DATE ORDERED: \_\_\_\_\_ DUE DATE: \_\_\_\_\_

MAIL DIRECT TO SELLER: \_\_\_\_\_ MAIL DIRECT TO BUYER: \_\_\_\_\_

LISTING CO: \_\_\_\_\_ SELLING CO: \_\_\_\_\_

AGENT: \_\_\_\_\_ AGENT: \_\_\_\_\_

PHONE# \_\_\_\_\_ FAX# \_\_\_\_\_ PHONE# \_\_\_\_\_ FAX# \_\_\_\_\_

CELL# \_\_\_\_\_ E-MAIL \_\_\_\_\_ CELL# \_\_\_\_\_ E-MAIL \_\_\_\_\_

COMMISSION \_\_\_\_\_ COMMISSION \_\_\_\_\_  
 ADMIN FEE \_\_\_\_\_ ADMIN FEE \_\_\_\_\_

SELLERS: \_\_\_\_\_ PHONE# \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 SELLER SS# \_\_\_\_\_ SELLER SS# \_\_\_\_\_

BUYERS: \_\_\_\_\_ PHONE# \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 BUYER SS# \_\_\_\_\_ BUYER SS# \_\_\_\_\_

NEW LENDER: \_\_\_\_\_ PHONE# \_\_\_\_\_ FAX# \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 LOAN AMOUNT\$ \_\_\_\_\_ LOAN OFFICER: \_\_\_\_\_

PAYOFF LENDER: \_\_\_\_\_ PAYOFF LENDER: \_\_\_\_\_  
 LOAN # \_\_\_\_\_ LOAN# \_\_\_\_\_  
 PHONE# \_\_\_\_\_ PHONE# \_\_\_\_\_

MAIL OUT: \_\_\_ SELLER \_\_\_ BUYER POA \_\_\_ SELLER \_\_\_ BUYER

HOME WARRANTY? \_\_\_\_\_ COMPANY: \_\_\_\_\_ \$ \_\_\_\_\_

HOA? \_\_\_\_\_ HOA NAME \_\_\_\_\_ PHONE# \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_  
 \_\_\_\_\_  
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